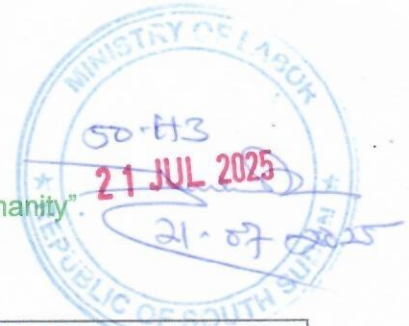




"From inclusion to impact: empowering communities with humanity".



JOB VACANCY ADVERTISEMENT

JOB TITLE:	Access, Safety & Liaison Manager
LOCATION OF THE POSITION:	Juba
DEPARTMENT:	Operation
REPORTING TO:	Executive Director
SUPERVISES:	Security guards
FUNCTIONAL LINK:	Programme Coordinator, HR Manager, Logistic Manager and Finance Manager.
NUMBER OF VACANCY:	01 (One)
EXPECTED START DATE:	01.09.2025
CONTRACT TYPE:	Full time
SALARY:	According to MTA salary scale.
LEADERSHIP WITHIN MTA:	Member of Senior Management Team (SMT)
DATE OF ADVERT:	21.07.2025
APPLICATION DEADLINE:	08.08.2025

ABOUT US.

Mission Trust Aid (MTA) is a nationally recognized, women-led organization dedicated to delivering inclusive, needs-based, and risk-informed quality interventions to disaster-affected communities in South Sudan. Established in 2018, MTA operates with a clear vision and mission: to foster a "dignified, empowered, and inclusive community driving sustainable and equitable development." Our mission, "Community empowerment through inclusive participation of women and youth in socio-economic and cultural development," reflects our commitment to making a tangible impact through collective action.

At the heart of our organization are our core values, which emphasize **Inclusion, Gender Equality, Empowerment, Integrity, Stewardship, Excellence, Resilience, Compassion, Sustainability, and Participation**. These values guide our work and drive us to create meaningful change in the communities we serve.

MTA focuses on several core thematic areas, including Water, Hygiene, and Sanitation (WASH), Health, Education Programs, Nutrition, Protection (addressing Gender-Based Violence, Land and property rights and Child Protection), Women and Youth Empowerment, Environmental Issues, Food Security and Livelihoods (FSL), Emergency Shelter and Non-Food Items (ES/NFI), Resettlement and Camp Setup, Management and Coordination, Governance, and Research and Innovation. Through these initiatives, we strive to empower



communities and foster resilience, ensuring that their needs and aspirations are at the forefront of our efforts.

SUMMARY OF THE ROLE.

The Access, Safety and Liaison Manager plays a critical role in ensuring the safety and security of staff, assets, and operations, while enabling sustained humanitarian access across South Sudan. This role supports program delivery through risk mitigation, stakeholder engagement, access negotiation, and security oversight. The position requires a strong understanding of the complex political, tribal, and conflict dynamics in South Sudan and demands proactive engagement with local authorities, armed actors, and communities.

KEY JOB FUNCTIONS

A. Safety and Security Management

- Develop, implement, and regularly update area-specific security protocols, SOPs, and contingency plans.
- Conduct regular security risk assessments and propose mitigation measures in all MTAs' areas of operation.
- Monitor and respond to incidents, manage incident reporting systems, and ensure learning and adaptation.

B. Humanitarian Access Management

- Proactively engage with local authorities, armed actors and community leaders to secure and maintain humanitarian access.
- Support program teams in planning and executing activities in high-risk and hard-to-reach areas.
- Ensure adherence to humanitarian principles in all access negotiations and field movements.

C. Monitoring, Analysis, and Supervision

- Continuously monitor political, conflict, and environmental developments and their implications on safety and access.
- Supervise a network of safety focal points and community liaison officers for real-time information flow.
- Maintain a security and access database (e.g., incidents, access constraints, checkpoint mapping).

D. Briefings, Training, and Capacity Building

- Conduct security briefings for all new staff, visitors, and short-term consultants.
- Organize safety and access training including first aid, HEAT, conflict sensitivity, and access negotiation.
- Build the capacity of MTA staff in safety management and conflict-sensitive humanitarian access.



E. Representation and Coordination

- Represent the organization in security and access coordination forums (e.g., INSO, OCHA, RRC).
- Maintain strong relationships with government officials, local authorities, and other NGOs for collaborative risk management.
- Coordinate with humanitarian partners during access challenges and joint field movements.

F. Emergency Preparedness and Response

- Lead development and testing of contingency and evacuation plans (e.g., flooding, localized conflict).
- Conduct emergency risk assessment in emerging hotspots to support rapid humanitarian response.
- Provide safety support and coordination for rapid response in crisis-affected areas.

Professional Skills

- Bachelor's degree in Security Management, International Relations, Political Science, or a related field.
- At least 3 years of relevant experience in safety, access, or liaison roles, preferably in South Sudan or similar high-risk contexts.
- Good/Sound knowledge of South Sudan's security environment, local governance structures, and humanitarian coordination systems.
- Proven experience in negotiating humanitarian access and liaising with government, military, and non-state actors.
- Excellent interpersonal, communication, and conflict-resolution skills.
- Fluency in English; knowledge of Arabic or local languages is an advantage.

Required Skills, Competencies & Attributes

- Strong situational awareness and analysis
- Problem-solving and crisis management
- High ethical standards and confidentiality
- Cultural and conflict sensitivity
- Leadership and mentoring skills

Ethics and Safeguarding

Mission Trust Aid, has zero tolerance towards any act of misconduct and Prevention of Sexual Exploitation and Abuse (PSEA). All recruitment process at MTA will include all candidates' declarations and reference checks focused on misconduct and PSEA.

EQUAL OPPORTUNITIES

Mission Trust Aid is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, or disability status.

How to apply.



Interested and qualified candidates who meets the above requirements are encouraged to submit their applications, including a cover letter and up to date CV with at least three referees with their telephone and email contacts.

Address your application to: recruitment@missiontrustaid.org and cc hr@missiontrustaid.org. Or hand deliver to our office located at **Plot No.262, Joppa Residential Area, Block IX, Juba, South Sudan**. Qualified **female** candidates are **strongly** encouraged to apply. Specify the position you are applying as the subject/title before **4 PM on 08.08.2025**.

Attention:

Application documents, once deposited will not be returned to applicants. Applicants are advised not to include any original documents in their application. Mission Trust Aid will not be held responsible for the loss of such documents. Mission Trus Aid will only receive, consider and accept applications submitted through the stipulated channels above.

Recruitment Disclaimer:

Mission Trust Aid does not charge any fees at any stage of the recruitment process (application, interview, processing, or training), and we do not engage recruitment agents to represent us.

